

Motion

Proposer: Xesc Mainzer (EB)

Title: **On establishing a documentation and archival policy for JEF Europe**

Motion text

1 **On establishing a documentation and archival policy for JEF Europe**

2 Submitted by Xesc Mainzer (EB)

3 JEF Europe,

- 4 • *Recalling* the importance of free and accessible information in creating
5 strong and resilient democracies, both at a social level and at an
6 organisational level;
- 7 • *Understanding* the importance of making JEF Europe and its members aware of
8 the historical contribution of our organisation to European integration by
9 providing easy access to our documented memory;
- 10 • *Acknowledging* the efforts undertaken by previous Executive Board and
11 Secretariat teams in keeping the historical documents of our organisation
12 safely stored;
- 13 • *Celebrating* the ongoing successful collaboration over the years with the
14 Historical Archives of the European Union (HAEU), which hosts most of JEF
15 Europe's historical archive in Florence;
- 16 • *Lamenting* the barriers that lack of digitalisation and changing

17 documenting methodologies and formats pose to making our documents
18 accessible;

19 JEF Europe therefore,

- 20 1. *Assumes* the responsibility of making all of its political and
21 organisational documents (except for those containing information subject
22 to data and privacy safeguards), past and present, digitally available in
23 an open and accessible way;
- 24 2. *Instructs* the Secretariat and the Executive Board to develop a more
25 accessible, uniform, and intuitive format for the minuting of meetings of
26 all statutory bodies;
- 27 3. *Commands* the Secretariat, the Executive Board and the Federal Committee to
28 include all documents approved in statutory meetings as annexes to the
29 minutes, to be published as a single document;
- 30 4. *Commits* to undertaking a digitalisation and publication process that will
31 make all statutory and political documents from the first 40 years of JEF
32 Europe (1972-2012) available at the JEF Europe website by the end of 2027;
- 33 5. *Directs* the Executive Board and the Secretariat to seek financing for the
34 contracting of a documentation specialist who can coordinate and execute
35 digitalisation, archiving and publication efforts in coordination with the
36 HAEU;
- 37 6. *Tasks* the Secretariat and the Executive Board to regularly feed the JEF
38 Europe archival holdings at the HAEU by sending, at least once every two-
39 year period, the most recent statutory documents, resolutions, published
40 materials, photographs, and other non-documentary materials such as
41 merchandising products, flags, stickers, or similar elements;
- 42 7. *Decides* to create an open historical digital archive within its website,
43 which is to include:
 - 44 a) all approved minutes of Executive Board meetings, not earlier than ten years
45 after their publication in the website Members Area;
 - 46 b) all approved minutes of Federal Committee meetings;

- 47 c) all approved minutes of European Congresses;
- 48 d) all decisions by the Arbitration Board;
- 49 e) all reports by the Auditors Committee, not earlier than ten years after their
50 issuing;
- 51 f) all approved resolutions;
- 52 g) photographs and videos of JEF Europe events or those contained within the
53 JEF Europe archives;
- 54 h) other relevant documents contained within the JEF Europe archives;
- 55 10. *Calls on* the Executive Board to be proactive in promoting access by
56 researchers to our historical documents;
- 57 9. *Encourages* the editorial teams of The New Federalist and of its other
58 language editions to embark in a joint documentary safekeeping process to
59 preserve the memory of our magazines;
- 60 10. *Invites* all other levels of JEF to work towards developing strategies
61 adapted to their own realities that allow for an effective safekeeping of their
62 organisational and political documents.