

Information for first-time attendees

Welcome to a meeting of the JEF Europe Federal Committee!

The Federal Committee (FC) brings together JEF representatives from all European countries and serves as a decision-making body for our organisation. As it is your first time attending a FC meeting, we want to get you acquainted with some of the not-so-easy aspects of the functioning of FC meetings.

In addition, all FC members will be happy to give you a hand and explain to you things as they happen in the context. Therefore, don't hesitate and ask if you don't understand something.

The statutory bodies of JEF Europe

There are several important statutory bodies within JEF Europe guaranteeing the democratic working of the organisation.

European Congress: The European Congress is the highest decision-making body of JEF Europe. It sets the broad political direction of JEF, elects the Executive Board (incl. President, two Vice-Presidents and Treasurer) as well as the directly elected members of the Federal Committee, all for a mandate of two years. Congress meets every two years and is composed of representatives of JEF Europe's national member sections.

Federal Committee: The Federal Committee ensures the working of the organisation in between the two years of two Congresses. It meets every six months in a different European city. Its members are representatives of the various national member sections and directly elected FC

members.

President, Vice-President: The President and the two Vice-Presidents direct the Executive Board in leading the organisation and are representing JEF Europe externally.

Executive Board: The Executive Board is responsible for the management, coordination and daily dynamic of the organisation. The Treasurer oversees the finances of the organisation. The EB guides JEF on a daily basis together with the European Secretariat.

Secretary-General: The Secretary-General is the only paid employee of the organisation and holds both a political and a professional role. He or she runs JEF's European Secretariat, represents the organisation in Brussels and ensures its activities and communications. The Secretary-General is elected by the Federal Committee for a two year mandate.

The tasks of the Federal Committee

It is the Federal Committee's task to supervise the functioning of the organisation by ensuring the compatibility of its actions with the statutes and to decide on its political direction through deliberations and resolutions.

Resolutions are the Federal Committee's main decision-making tool. JEF

distinguishes two types of resolutions: external resolutions (EP) direct the organisation's external position towards certain political situations while internal resolutions (IP) target the activities and workings of the organisation.

The composition of the Federal Committee

The Federal Committee (FC) is composed of directly elected FC members, representatives of the national member sections plus the members of the Executive

Board.

The directly elected FC members represent the interest of the organisation itself. Should any of them resign before the end of the

term, election results of the last Congress determine their replacement.

The national sections and their respective interests are brought into the FC through the section representative – usually an international officer or the section's president.

Members of the Federal Committee who cannot attend the FC meeting in person can

The structure of the Federal Committee

All members of the Federal Committee have one single vote that they can use within the deliberations and decisions of the FC. Decisions are normally taken by simple, in specific cases by absolute, majority depending on the prescriptions laid out in the Statutes of JEF Europe.

The Federal Committee elects among its midst three individuals to form a Presidium at its first meeting after a Congress has taken place, whose task is to ensure the smooth working of the body when it meets.

The Federal Committee can form standing and ad-hoc Political Commissions and Task Forces. These bodies treat specific matters

The agenda for the Federal Committee meeting

The agenda for the Federal Committee meeting is prepared jointly by the Executive Board and the FC Presidium. It is presented as a draft to the FC in advance and is decided upon by the Federal Committee at the opening of its meeting.

Main items on its agenda include the reporting by the different bodies (President,

Procedural questions

Contribution: Anyone can make a contribution to any of the discussions. Attendees raise their hand and indicate with one finger that they want to raise a new point or with two fingers that they want to make a comment to a point that is currently being discussed (see hand signals below). The FC Presidium or the chair keep track of contributions and assign positions on the

transfer their voting right by means of a proxy. Proxies can only be given to another member of the FC and one such member can only hold one single proxy on top of his or her personal vote.

Any JEF member may participate in a FC meeting as an observer, albeit without voting power.

of political and operational importance and serve as platforms for continuous collaboration between the FC members even between the physical meetings. Currently, there are three Political Commissions and seven Task Forces:

Political Commissions (PCs): PC 1 Institutions and Governance, PC 2 Internal European Affairs, PC 3 External Affairs and Global Governance

Task Forces (TFs): Capacity-Building, Civic Education, Diversity & Empowerment, Green Transition, Resilient JEF, Y-Fed.

Vice-President, Secretary-General, Treasurer, Arbitration Board, PCs and TFs) and members (directly elected members, national sections), discussions in the plenary and the different commissions and Task Forces and the voting on statutory issues and resolutions.

speakers' list.

Vote: In the plenary, only those who hold a voting card as directly elected member or national representative hold voting power. In the Political Commission and Task Forces, everyone regardless of their position may vote if they have been present in the discussion since the beginning of the point on the agenda.

Point of order: Anyone may raise a point of order to draw the attention of the body and the FC Presidium on a possible incompatibility with the statutes. The FC Presidium then takes appropriate action.

Point of clarification: Anyone may contribute with relevant factual information should it be needed in order to take the appropriate

decision.

Motion: Members of the Federal Committee can make use of a whole toolbox of procedural motions in order to influence the proceedings of the meeting. Motions have to be voted on immediately.

For more detailed information on the statutory bodies and their working, please refer to the Statutes or the Rules of Procedure of JEF Europe.



I want to raise a new point



I want to comment



point of order/information